

Division of Public and Behavioral Health  
Substance Abuse Prevention and Treatment Agency (SAPTA)  
Utilization Management Subcommittee

---

**\*AMENDED\***  
**AGENDA**

**DATE:** September 21, 2017  
**TIME:** 1:00 p.m.  
**TELECONFERENCE:** (888) 363-4734 / Access Code: 3865799

1. Introductions, Announcements, and Roll Call
2. Public Comment (*Action may not be taken on any matter brought up under this agenda item until scheduled on an agenda for a later meeting*)
3. Approval of Minutes from the August 8, 2017 Meeting *For Possible Action*
4. Review Policies and Protocols Related to the Utilization Management Process and Make Recommendations to the SAPTA Advisory Board *For Possible Action*
  - The Utilization Review Procedure
  - Determining Level of Care and Length of Service
  - Appeal Process
  - Auditing File Protocol
5. Public Comment (*Action may not be taken on any matter brought up under this agenda item until scheduled on an agenda for a later meeting*)
6. Adjourn

**Agenda Notification:**

- The meeting may commence on or after the designated start time;
- The Chair may call for a break at their discretion;
- Items on the agenda may be taken out of order, combined for consideration or removed from the agenda at the discretion of the Chair;
- Public Comment will be taken at the beginning and end of the meeting. Members of the public in attendance should identify themselves when requested under Public Comment. No action may be taken on a matter raised under this item until the matter is included on an agenda as an item on which action may be taken. The Chair may elect to allow public comment on a specific agenda item when that item is being considered. Public comments are limited to five (5) minutes. Interested persons may present oral and/or written comments at the time and place of the meeting, or written comments should be mailed to the attention of Substance Abuse Prevention and Treatment Agency, 4126 Technology Way, 2<sup>nd</sup> Floor, Carson City, Nevada 89706. Comment may not be restricted based on viewpoint;
- Action items typically include review, approval, denial, and/or postponement of specific items. Certain items may be referred to a subcommittee for additional review and action;
- We are pleased to provide reasonable accommodations for members of the public who are disabled and require special arrangements or assistance at the meeting. If assistance is required, please notify staff by phone or e-mail no later than three (3) working days prior to the meeting. Please contact: Raul Martinez (775) 684-4295; e-mail [ramartinez@health.nv.gov](mailto:ramartinez@health.nv.gov)

**This notice is posted in accordance with NRS Chapter 241.020 at the following locations:**

- **Department of Health and Human Services:** 4126 Technology Way, 1<sup>st</sup> Floor, Carson City, NV 89706
- **Desert Regional Center:** 1391 South Jones, Las Vegas, NV 89146
- **Division of Public and Behavioral Health:** 4150 Technology Way, 1<sup>st</sup> Floor, Carson City, NV 89706
- **Elko County Library:** 720 Court St., Elko, NV 89801
- **Grant Sawyer Building:** 555 E. Washington Ave. Las Vegas, NV 89101
- **Northern Nevada Adult Mental Health Services:** 480 Galletti Way, Sparks, NV 89431
- **Rural Community Health Services:** 727 Fairview Dr., Carson City, NV 89701
- **Sierra Regional Center:** 605 South 21<sup>st</sup> Street, Sparks, NV 89431
- **Southern Nevada Adult Mental Health Services:** 6161 W. Charleston Blvd., Las Vegas, NV 89146
- **Substance Abuse Prevention & Treatment Agency:** 4126 Technology Way, 2<sup>nd</sup> Floor, Carson City, NV 89706
- **Washoe County Department of Social Services:** 350 South Center Street, Reno, NV 89501
- **Division of Public and Behavioral Health Website:** <http://dpbh.nv.gov/Programs/ClinicalSAPTA/Meetings/SABUM/>
- **Nevada Public Notices:** <https://notice.nv.gov>

You may register to the Listserv to receive agenda notices via email at:

<http://listserv.state.nv.us/cgi-bin/wa?HOME>